

Disability Services Letter of Accommodations

Student: _____

Semester: _____

The purpose of this letter is to advise you that Disability Services has appropriate documentation on file to work with this student. Service requests are granted on the basis of the student's disability verification and/or consultation with the student's medical or educational professional involved. The accommodations listed below for this student have been determined as "reasonable accommodations" by Section 504 of the Rehabilitation Act of 1973 and the ADA Amendments Act of 2008. Please keep in mind that this means all faculty are legally required to provide these accommodations to the above student. As we learn more about this student's learning style, these accommodations may be adjusted.

SPECIAL TEST ADMINISTRATION

Extended time on tests (time and a half)
Word processing
Breaks during exams
Quiet/low distraction setting (separate room)
Enlarged copy
Student writes on exam
Segmented testing
Other assistance: _____

OTHER ACCOMMODATIONS

Make-up work created by absences due to documented medical disability
Accessible tables/desks/chairs
Extended time on in-class assignments (time and a half)
Allow use of tape recorder
Leaves class as needed (medical disability)
Interpreters
Lab accessibility/assistance
Preferential seating
Enlarged print (syllabi/handouts)
Needs notes of lectures from teacher or classmate (e.g. photocopy)
Other accommodations: _____

After the necessary accommodations have been made, this student should be graded according to the same standards used for other students in class. This student has signed a release form permitting us to share this information, which is **CONFIDENTIAL** and should be handled accordingly. Please be considerate of the student's sensitivity and avoid calling attention to his or her exceptional needs in the presence of his or her peer group in the classroom. If you have any concerns regarding these accommodations or your responsibility for their implementation, please contact Johanna Underwood at 252-823-5166 x263, or by email at underwoodj@edgcombe.edu.

Student Support Counselor/Disability Coordinator _____ Date _____